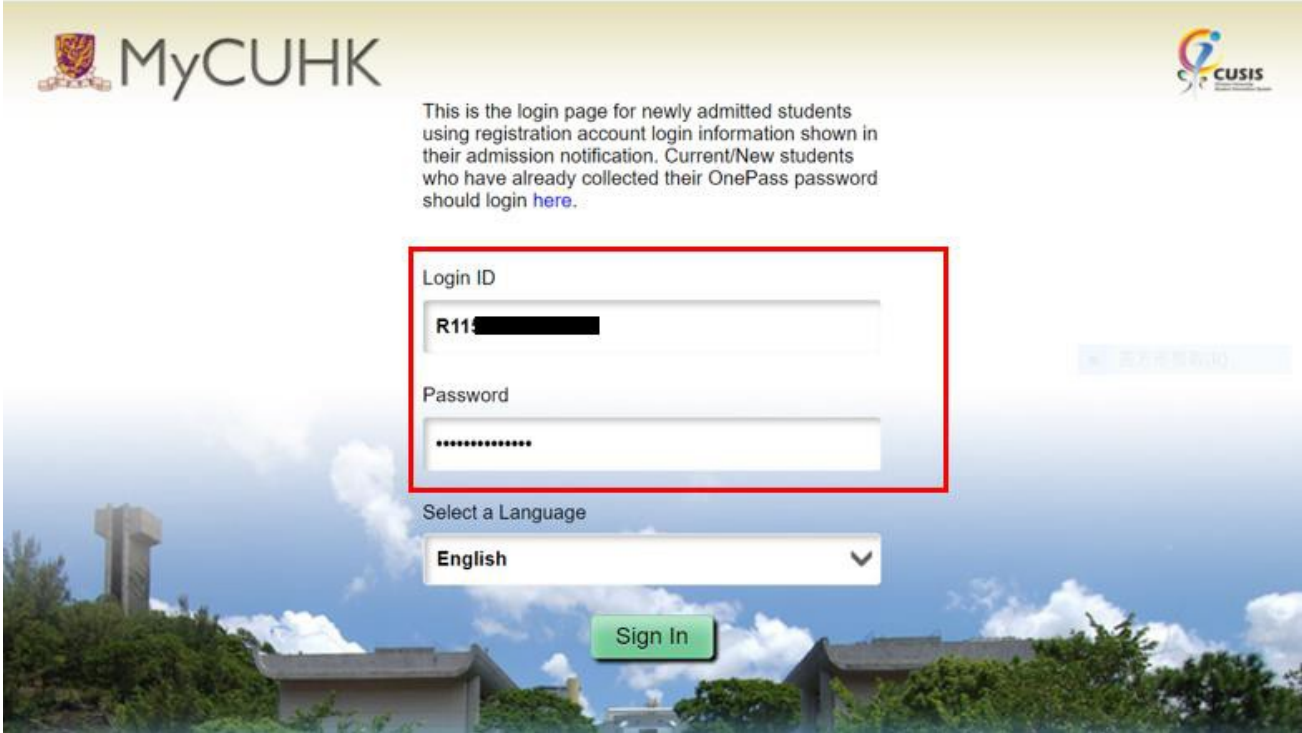
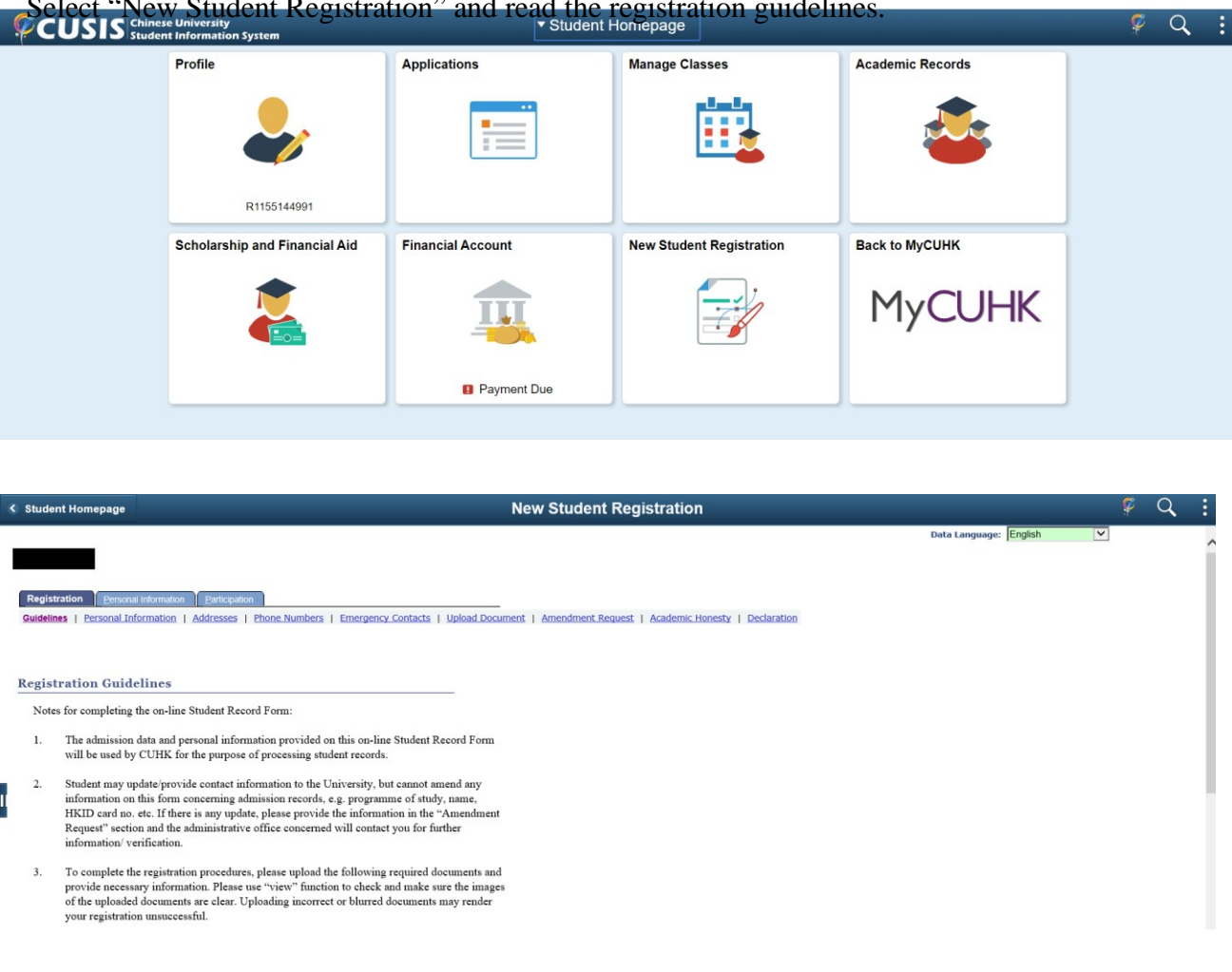


THE CHINESE UNIVERSITY OF HONG KONG
Graduate School
Guideline for Online Registration
(For Postgraduate Students)

Step	Description
1	<p>- Login MyCUHK at https://portal.cuhk.edu.hk/EPPUB/signon.html with the “Online Registration Login ID” and the “Online Registration Password” printed on the “Admission Notification”.</p> 
2	<p>- Select “CUSIS”</p> 

Step	Description
3	<p>Select “New Student Registration” and read the registration guidelines.</p>  <p>Registration Guidelines</p> <p>Notes for completing the on-line Student Record Form:</p> <ol style="list-style-type: none"> 1. The admission data and personal information provided on this on-line Student Record Form will be used by CUHK for the purpose of processing student records. 2. Student may update/provide contact information to the University, but cannot amend any information on this form concerning admission records, e.g. programme of study, name, HKID card no. etc. If there is any update, please provide the information in the “Amendment Request” section and the administrative office concerned will contact you for further information/ verification. 3. To complete the registration procedures, please upload the following required documents and provide necessary information. Please use “view” function to check and make sure the images of the uploaded documents are clear. Uploading incorrect or blurred documents may render your registration unsuccessful.

- Verify your “personal information” (e.g. name, gender, date of birth and identity number).

← Student Homepage **New Student Registration** 

Registration | **Personal Information** | Participation

[Guidelines](#) | [Personal Information](#) | [Addresses](#) | [Phone Numbers](#) | [Emergency Contacts](#) | [Upload Document](#) | [Amendment Request](#) | [Academic Honesty](#) | [Declaration](#)

Personal Information

ID: 11 [Redacted]

Primary Name: [Redacted] 中文名

Gender: Female

Date of Birth (DD/MM/YYYY): [Redacted]

National Identification Number

Country / Region	Short Description	National ID
Hong Kong	ID No2	

Note:
According to University regulations, a student shall register in the name which appears in his/her Hong Kong Identity Card or Passport. The administrative office will contact you in case of discrepancies.

* Mandatory field
*Registered Place of Household (戶籍) – for Mainland China Students Only










*Country/Region of Nationality: CHN  China

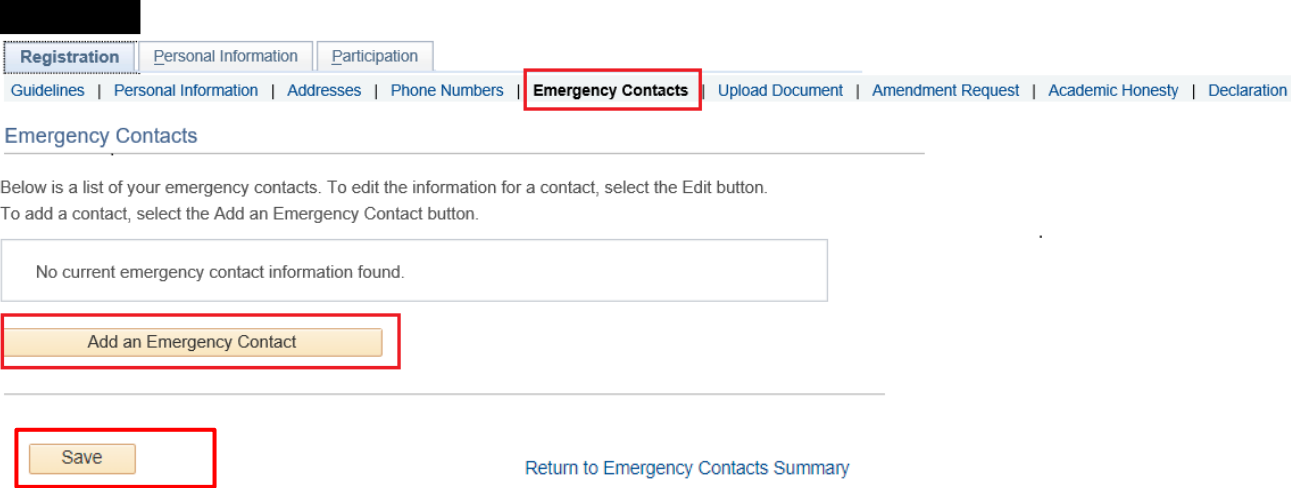
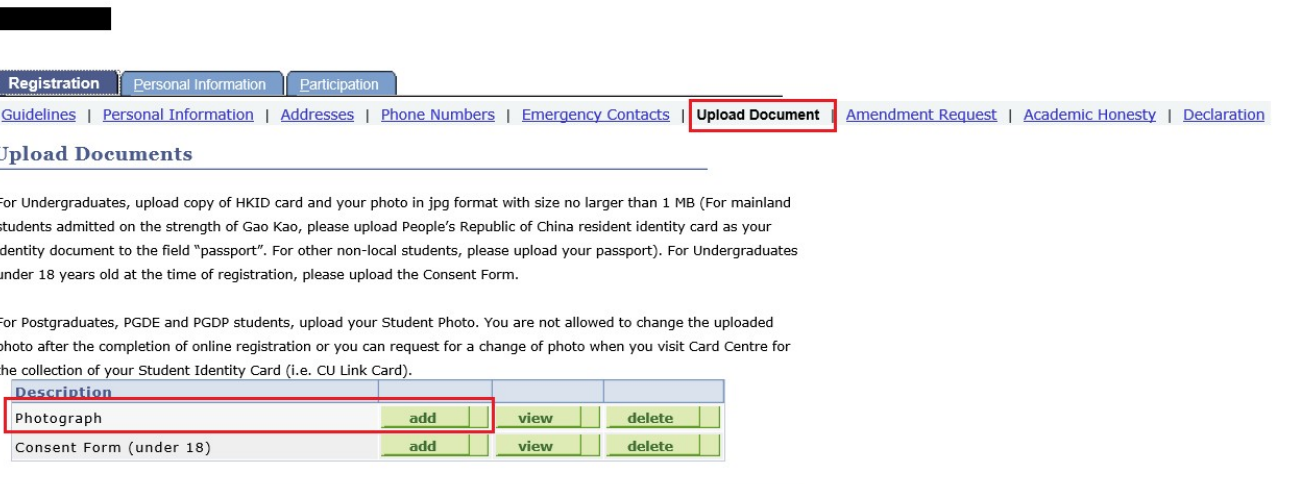
Passport: [Redacted]

*Registered Place of Household (戶籍): 44  Guangdong

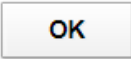

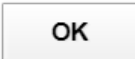

Admission Program: Master of Arts in Anthropology

Step	Description
	<p data-bbox="183 123 1516 212">- If any personal information is incorrect/not updated, please provide the correct/updated information via “amendment request” and click “Save”.</p> <p data-bbox="183 224 1516 358"><i>Note: A student shall register in the name which appears in his/her Hong Kong Identity Card. Therefore, <u>do not</u> request for change between traditional and simplified Chinese characters of your name at this stage.</i></p> <div data-bbox="207 392 343 425" style="background-color: black; width: 80px; height: 15px; margin-bottom: 10px;"></div> <div data-bbox="223 448 1484 526"><p data-bbox="223 448 1484 481">Registration Personal Information Participation</p><p data-bbox="223 481 1484 526">Guidelines Personal Information Addresses Phone Numbers Emergency Contacts Upload Document Amendment Request Academic Honesty Declaration</p></div> <h3 data-bbox="223 526 446 560">Amendment Request</h3> <p data-bbox="223 571 1029 627">If any personal information is incorrect, please indicate the correct information in the text box below for Central Administrative Units’ actions.</p> <div data-bbox="223 649 1029 873" style="border: 1px solid #ccc; padding: 10px;"><p data-bbox="223 660 614 728"><i>for example:</i> "Please amend my D.O.B. to 14/02/1992"</p></div> <div data-bbox="223 896 454 952" style="border: 1px solid #ccc; background-color: #d9ead3; padding: 5px; margin-top: 10px; text-align: center;">SAVE</div>

Step	Description																					
5	<p>- Update your contact information (e.g. address and phone numbers), if necessary, and click “Save”.</p> <p><i>Note: The University will send information/documents, if any, to your “Mail” address.</i></p> <p>[REDACTED]</p> <p> Registration Personal Information Participation Guidelines Personal Information Addresses Phone Numbers Emergency Contacts Upload Document Amendment Request Academic Honesty Declaration </p> <p>Addresses</p> <hr/> <p>View, add, change or delete an address.</p> <table border="1"> <thead> <tr> <th>Address Type</th> <th>Address</th> <th></th> </tr> </thead> <tbody> <tr> <td>Mail</td> <td>Testing address Line 1 Testing address Line 2 China</td> <td></td> </tr> </tbody> </table> <p>Add a new address</p> <p>[REDACTED]</p> <p> Registration Personal Information Participation Guidelines Personal Information Addresses Phone Numbers Emergency Contacts Upload Document Amendment Request Academic Honesty Declaration </p> <p>Phone Numbers</p> <hr/> <p>Enter your phone numbers below.</p> <p>If multiple phone numbers are entered, specify your primary contact number by selecting the preferred checkbox.</p> <table border="1"> <thead> <tr> <th>*Phone Type</th> <th>*Telephone</th> <th>Ext</th> <th>Preferred</th> <th></th> </tr> </thead> <tbody> <tr> <td>Mobile (Overseas) <input type="checkbox"/></td> <td>12345678</td> <td><input type="text"/></td> <td><input checked="" type="checkbox"/></td> <td></td> </tr> <tr> <td>Other <input type="checkbox"/></td> <td>12345678 <input type="text"/></td> <td><input type="text"/></td> <td><input type="checkbox"/></td> <td></td> </tr> </tbody> </table> <p>Add a Phone Number</p> <p>Save</p> <p>* Required Field</p> <hr/>	Address Type	Address		Mail	Testing address Line 1 Testing address Line 2 China		*Phone Type	*Telephone	Ext	Preferred		Mobile (Overseas) <input type="checkbox"/>	12345678	<input type="text"/>	<input checked="" type="checkbox"/>		Other <input type="checkbox"/>	12345678 <input type="text"/>	<input type="text"/>	<input type="checkbox"/>	
Address Type	Address																					
Mail	Testing address Line 1 Testing address Line 2 China																					
*Phone Type	*Telephone	Ext	Preferred																			
Mobile (Overseas) <input type="checkbox"/>	12345678	<input type="text"/>	<input checked="" type="checkbox"/>																			
Other <input type="checkbox"/>	12345678 <input type="text"/>	<input type="text"/>	<input type="checkbox"/>																			

Step	Description
6	<p>- Add the “Emergency Contact” and click “Save”.</p> <p><i>Note: “Emergency Contact” is a mandatory field. You will not be able to submit your online registration without providing this information.</i></p> 
7	<p>- Upload a passport size photo (file size <u>not</u> larger than 1MB) for the application for your Student Identity Card (i.e. CU Link Card). Please refer to https://culink.cuhk.edu.hk/get-cu-link/photo/ for photo specification:</p> <p><i>Note: You are <u>not</u> allowed to change the photo after the completion of your online registration.</i></p> 

Step	Description									
8	<p data-bbox="193 132 1241 215"> - Read the personal data (privacy) statement and tick the check-box to confirm. - Click “Submit” to complete the online registration. </p> <p data-bbox="193 226 1382 259"> <i>Note: Your online registration will not be completed if you do not click the “Submit” button.</i> </p> <div data-bbox="204 353 1485 421"> </div> <h3 data-bbox="292 499 619 533">Important Information</h3> <p data-bbox="296 600 1217 669"> The Chinese University of Hong Kong (the University) as a data user undertakes to comply with the requirements of the Personal Data (Privacy) Ordinance in the collection, dissemination and management of the data collected from, or generated by, students during their studies at the University. </p> <p data-bbox="296 736 1222 831"> Data collected will be held/transferred to faculties/divisions/administrative units within the University as management information to facilitate verifications, communication, operations and planning. Upon graduation, students' personal data will be converted to alumni data for further communication and other purposes, where applicable. For correction of or access to personal data held by the University, please contact the respective office as follows: </p> <table border="1" data-bbox="301 889 1217 1238"> <thead> <tr> <th data-bbox="304 893 719 947">Personal Data Relating to Students Pursuing</th> <th data-bbox="719 893 970 947">Office</th> <th data-bbox="970 893 1214 947">Contacts</th> </tr> </thead> <tbody> <tr> <td data-bbox="304 947 719 1043"> Postgraduate Studies (excluding PGDE) </td> <td data-bbox="719 947 970 1043"> Graduate School Office </td> <td data-bbox="970 947 1214 1043"> (852) 3943 8976 gradschool@cuhk.edu.hk </td> </tr> <tr> <td data-bbox="304 1043 719 1234"> Postgraduate Diploma in Education Programme / Postgraduate Diploma in Education (Early Childhood Education) Programme / Postgraduate Diploma in Education (Primary) Programme (PGDE) </td> <td data-bbox="719 1043 970 1234"> Faculty of Education </td> <td data-bbox="970 1043 1214 1234"> (852) 3943 8937 pgde@cuhk.edu.hk </td> </tr> </tbody> </table> <p data-bbox="296 1323 1222 1485"> Students should comply with all the relevant University Regulations, the Honour Code and Code of Conduct for Students, and take full responsibility for all activities in which they are engaged in relation to their academic studies, and other non-academic activities at the University, as well as other partner universities (where applicable for students who participate in collaborative / exchange programmes). Students should also read the Postgraduate Student Handbook and Code of Practice for RPg study and / or TPg study as appropriate to prepare for their studies in the University. The University may sometimes need to contact students' emergency contact person in the event of an emergency or under other special circumstances. </p> <div data-bbox="277 1608 1118 1827"> <p data-bbox="296 1632 1066 1697"> <input type="checkbox"/> I have read the important information above in relation to my studies at the University, and I consent to the use of my data and agree to comply with all the relevant University Regulations, the Honour Code and Code of Conduct for Students. </p> <p data-bbox="296 1713 1080 1776"> <input type="checkbox"/> I understand and agree that in the event of an emergency or under other special circumstances, the University may contact my parent, guardian or emergency contact person. </p> <p data-bbox="296 1787 408 1827"> <input type="button" value="Submit"/> </p> </div>	Personal Data Relating to Students Pursuing	Office	Contacts	Postgraduate Studies (excluding PGDE)	Graduate School Office	(852) 3943 8976 gradschool@cuhk.edu.hk	Postgraduate Diploma in Education Programme / Postgraduate Diploma in Education (Early Childhood Education) Programme / Postgraduate Diploma in Education (Primary) Programme (PGDE)	Faculty of Education	(852) 3943 8937 pgde@cuhk.edu.hk
Personal Data Relating to Students Pursuing	Office	Contacts								
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Postgraduate Diploma in Education Programme / Postgraduate Diploma in Education (Early Childhood Education) Programme / Postgraduate Diploma in Education (Primary) Programme (PGDE)	Faculty of Education	(852) 3943 8937 pgde@cuhk.edu.hk								

Step	Description
9	<p data-bbox="204 129 1228 165">Your window will be prompted if your online registration is completed successfully</p> <p data-bbox="204 237 804 273">You have completed the student registration. (20500,7)</p> <div data-bbox="440 318 571 376" style="text-align: center;">  </div>
10	<p data-bbox="204 465 1315 501">Your online registration is not successful if you have the following item(s) outstanding:</p> <p data-bbox="204 515 893 551"> <input type="checkbox"/> No “Emergency Contact” information is provided. </p> <div data-bbox="204 560 1273 748" style="border: 1px solid black; padding: 5px; margin: 5px 0;"> <p data-bbox="213 600 1264 636">You must provide at least one emergency contact information before proceeding to the next step.</p> <div data-bbox="670 672 804 730" style="text-align: center;">  </div> </div> <p data-bbox="204 757 533 792"> <input type="checkbox"/> No photo is uploaded. </p> <div data-bbox="204 815 954 1016" style="border: 1px solid black; padding: 5px; margin: 5px 0;"> <p data-bbox="213 864 938 900">You must provide your Photo before proceeding to the next step.</p> <div data-bbox="510 936 644 994" style="text-align: center;">  </div> </div> <p data-bbox="245 1043 1241 1079">The check-box not ticked after reading the Personal Data Privacy Statement.</p> <p data-bbox="204 1093 213 1128"> <input type="checkbox"/> </p> <p data-bbox="223 1151 1372 1209">You must agree to comply with the relevant University Regulations and give consent for the University to approach your parent, guardian or emergency contact person in the event of an emergency.</p> <div data-bbox="730 1232 865 1290" style="text-align: center;">  </div>

Updated: 10 May 2021